

Course Syllabus

COURSE: VNSG 1334 Pediatrics
 SEMESTER: Fall 2024
 CLASS DAYS: Wednesday
 CLASS TIMES: 9a-12p

Name	Phone Numbers	Email	Office	Office Hours
Kallie Tidwell MSN, RN	806.716.4655 (o)	ktidwell@southplainscollege.edu	810	Wednesday 1p-4p Thursday 1p-4p or by appointment, confirmed by email

**Please see class schedule for specific days.

*Please note office hours above. If you need to meet with me, you may stop by my office during office hours and if I am available at that time, I will be happy to meet with you. The best way to meet with me is to email me for an appointment that will be verified/accepted via email.

“South Plains College improves each student’s life.”

GENERAL COURSE INFORMATION

*It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus. *

COURSE DESCRIPTION

This course is a study of Pediatrics which is a study of childhood diseases, and childcare from infancy through adolescence. Pediatrics will focus on the care of the well and the ill child utilizing the nursing process.

STUDENT LEARNING OUTCOMES

At the completion of the semester students will:
1. Identify the different structures in pediatric patients versus adult patients
2. Be able to describe various childhood diseases
3. Be able to discuss the normal homeostasis of a pediatric patient and be able to recognize changes in this state

COURSE OBJECTIVES - Outline form (C-5, C-6, C-7, C-8, C-15, C-16, C-17, C-18, C-19, C-20) (F-1, F-2, F-7, F-8, F-9, F-10, F-11, F-12)

At the completion of this course the student will have:
<ul style="list-style-type: none"> Assess the relationship of growth and nutrition as it relates to the health-illness continuum Compare and contrast normal physiology of the body systems with that of a pathological state in a pediatric versus adult patient

<ul style="list-style-type: none"> Evaluate the effect of hospitalization, treatment modalities and chemotherapy of the pediatric patient to the adult patient
<ul style="list-style-type: none"> Identify the pertinent medical and surgical conditions of the child from birth through adolescence
<ul style="list-style-type: none"> Distinguish between communicable diseases common to children and the related preventative care
<ul style="list-style-type: none"> Recognize the uniqueness of the pediatric patient because of the physical, mental and emotional developmental processes
<ul style="list-style-type: none"> Have a basic understanding of pediatric immunizations/locations
<ul style="list-style-type: none"> Have a basic understanding of pediatric medication administration and weight-based dosages
<ul style="list-style-type: none"> Be able to describe how the heart functions differently in newborns
<ul style="list-style-type: none"> Become familiar with and have basic understanding of terminology used in text.
<ul style="list-style-type: none"> Be present and punctual for all classes with no more than 2 (two) absences.
<ul style="list-style-type: none"> Pass the course with a 76 or higher

EVALUATION METHODS

Computer-based exams, written exams, written assignments, and other projects as assigned.

ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

VARIFICATION OF WORKPLACE COMPETENCIES

Vocational nurses are expected to know the body structure and childhood illnesses of pediatric patients

BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

SCANS and FOUNDATION SKILLS

Refer also to Course Objectives. Scans and Foundation Skills attached

SPECIFIC COURSE INFORMATION

TEXT AND MATERIALS

TEXTBOOK

*Safe Maternity and Pediatric Nursing Care

2nd Edition

With Access code to Davis Advantage

Publisher

F. A. Davis

ISBN#

978-1-7196-4455-6

*Blackboard

*ATI

*Study Guide for Safe Maternity and Pediatric Nursing Care

ADDITIONAL CLASSROOM ITEMS

Students should come to class prepared with pens, pencils, and a spiral notebook for taking notes or completed quizzes or assignments in class. Students should be prepared to take notes over lecture material if they choose. You may use your computer for this course content only in the classroom. Follow student conduct guidelines for appropriate use of electronics in the classroom. Due to COVID we may have to meet virtually at some point. Please have a plan prepared as to how to meet via computer for this course. **You will need to have access to a computer and it will need to have a camera and a microphone.** When we meet virtually it will be Microsoft Teams, Blackboard Collaborate or Zoom. In the event that we must meet in the virtual setting please notify me if you do not have a computer to use.

ATTENDANCE POLICY (*READ CAREFULLY)

Students are expected to attend all classes in order to be successful in a course. Learning is fostered in the classroom environment. Missing even one lecture/class activity can negatively impact student performance; therefore, classroom attendance is mandatory, and students are accountable to attend and be on time for class. Students must be in their seat ready for class at the scheduled time.

Attendance is taken for each class by signature page or via a verbal roll call by the instructor; it may be taken several times during a class period. A student who is not present at any point when attendance is taken will be marked “absent.” A student is not allowed to disrupt the class due to tardiness. A student who is late and arrives after the door is closed may come into the classroom quietly to hear the lecture, BUT the student will still be marked as “absent”. Students who are late for an exam will not be allowed to take the exam and are counted as “absent”. Students who do not return to class after an exam are counted as “absent.” If the student is asked to leave the classroom for any reason (sleeping, talking or other inappropriate behavior), the student is given an absence. Students who “forget” to sign in are counted as absent.

A student who exceeds **2** absences in this course does not meet the course objectives and may be withdrawn from the Vocational Nursing Program*

*If the student has a documented emergency that leads to **exceeding 2 absences**, the student will be responsible for notifying the instructor. The student must present evidence to the VESC regarding the reasons for all absences. The VESC will review and determine if a true emergency existed for each of the absences. Failure to plan (childcare, transportation, traffic, tardiness) is not an eligible emergency. There are absences available in each course in case one of these needs arises. However, exceeding absences is grounds for dismissal. Should you use an absence, please be aware that if you encounter a true emergency later in the semester and you have already used your absence for a non-emergency, the attendance policy will be upheld, and you may be dismissed from the VNP. The decision of the VESC committee is final.

As a matter of courtesy and professional behavior, a student who is going to be absent must email the course instructor and inform the instructor of the pending absence.

Breaks are given during the lecture time. Because we must closely monitor student movement in the building, you may only have a break when one is given. Coming in and out of the classroom during class/lab causes a distraction. If you leave the classroom or lab for any reason outside of the assigned break time, you may be

counted absent per instructor discretion. Students should use break times wisely by going to the bathroom, getting refreshments, etc. rather than spending time on cell phones and then wanting to go to the bathroom when class starts. If you are not back at the designated time after a break, you are counted absent.

COVID policy: See VN Student Handbook

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Nasal congestion
- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376

1. SPC policy will recommended a 3-day isolation period for individuals that test positive.

- Please note that day 0 is the date of positive test. Day 1 begins the first full day after the date of positive result.

2. COVID reporting

- Please have students and employees notify DeEtte Edens if they have tested positive to verify dates before returning to class or work.
- The home tests are sufficient but students need to submit a photo of the positive result. The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at dedens@southplainscollege.edu.
- A student is clear to return to class without further assessment if they have completed:

The 3-day isolation period, symptoms have improved and they are afebrile for 24 hours without the use of fever-reducing medication.

3. Please instruct students and employees to communicate with DeEtte Edens prior to their return date if still symptomatic at the end of the 3-day isolation.

4. Exposed individuals will not be required to quarantine. If exposed, SPC does request individuals closely monitor themselves. If an individual does become symptomatic, please do not attend class or work and be tested.

Should a student become ill (example of illness: fever; nausea/vomiting that is *not* due to pregnancy; diarrhea or any other communicable disease). A physician's release must be submitted when the student is treated by a physician. (per Handbook policy)

4.1-B Tardy: Tardiness is not accepted in the Vocational Nursing Program. Students are either present and on time or they are absent. Once the door to the classroom/lab is shut, that signals that class has started and the student will be counted absent. The student may still join the class to receive content but will still receive the absence. See Exam policy regarding expectations on tardiness for exams.

ASSIGNMENT POLICY

Assignments/Quizzes may be given as a "Ticket to Class" or to enhance learning of the course material. These activities will count toward 10% of the total course grade.

Students may be assigned ATI quizzes that will be completed outside of class time and have a time scheduled to complete them. You only have one attempt on these quizzes and the honor code is in place as this is not a group

assignment. ATI Quizzes will be **due before 8 am on the due date**. The quiz will be closed at 8 and will not accept any late work.

Tickets to class may include: Chapter outline, lecture outline, ATI quizzes, ATI Active Learning Templates, Ah Ha! Points, Muddiest points. Tickets to class shall be communicated via Blackboard Announcements.

Submitting work: Follow assignment instructions.

All required work must be in on time in order that the student may benefit from the corrections and study for future examinations. Assigned outside work is due on the dates specified by the instructor. No late work is accepted. All work is submitted via ATI or Blackboard.

Students should retain a photocopy or computer-accessible file of all assignments turned in. Always have a backup copy. All work is submitted via ATI or in the Blackboard classroom.

Assignments are not accepted by email. You must submit via ATI or via Blackboard depending upon the assignment **and it is your responsibility** to make sure that you do not upload blank documents and that your document **can be opened on a PC, because not all Mac files are able to convert**. If you submit a blank document or a file that cannot be opened, it will not be accepted, unless informing instructor a minimum of **two hours** prior to deadline. If within this timeframe, instructor can clear the previous attempt and allow student to resubmit before the deadline. Again, it is your responsibility to make sure it is compatible and not blank.

COMPUTER USAGE

As computer technology in the field of health occupations continues to become more popular, computers will be used in this course. All students must have access to computers, web cam, microphones and printers. Some may be available on the South Plains College campus. Students will be expected to utilize computers to access assignments, classroom resources, Zoom Meetings and possibly exams. All registered students are supplied with a working email account from South Plains College. The use of TikTok is prohibited on SPC devices and WiFi. TikTok may not be used for online assignments.

ALL STUDENTS ARE EXPECTED TO KNOW THEIR SPC STUDENT USERNAME AND PASSWORD.

COMPUTER LAB USAGE

The computer lab in building 8 may be used by students during scheduled open hours or as assigned by an instructor. Printer paper will not be provided for students to print materials but students may seek assistance from faculty or staff to request lab paper from the college if needed. Lack of computer lab paper is not an excuse for not having homework assignments, skills lab sheets, or any other required documents. Students should come prepared for class.

EXAMS

- See Lecture/Exam Schedule.
 - Presentation of material includes class lectures, discussion, handouts, videos, and power point. Exams may be on paper with pencil or via computer by ATI.
 - Exams are administered in a campus computer lab using ATI and the lab must be reserved by the instructor in advance. Students are expected to arrive on time to exams and complete the exams within the time frame allowed as other classes may be booked behind our scheduled time and you will not be permitted to take your exam past the scheduled time unless arrangements are made in advance for

extenuating circumstances. Due to the ever changing COVID conditions it is possible that you may take exams on ATI and have it proctored by ATI Proctorio. **It is your responsibility to make sure that you have working computers with a web cam and a microphone and reliable internet.**

- In addition to course exams, each student will take a content mastery exam. Each student should score a Level 2 on each specialty exam. It is scored as follows: Level 3—95, Level 2—85, Level 1—70, less than Level 1—60.
- The Final Content Mastery exam may substitute the lowest exam grade pending the student has ZERO absences.
- The Content Mastery exams will be given as:
 - Practice Exam A/B
 - Pediatric Assessment
- The Pediatric Assessment will count 10% of the final grade.
- Grades will be recorded on Blackboard for the student to view. The student will also be provided a grade sheet on Blackboard for all grades to be recorded by the student after reviewing their exams. It is up to the student to keep up with their grade sheet and grades.
- Students will have the opportunity to review each exam taken as scheduled by the instructor. After viewing the exam, if the student has further questions, the student will need to email the instructor for an appointment to review the exam for further explanation. The student must discuss this with the instructor within 48 hours of viewing their grade. Once the 48 hours has passed without the student questioning the grade or question, **the assigned grade is final and may not be challenged at the end of the course. Grades will not be emailed or given out by phone.**
- Medical Terminology: Abbreviations & Definitions may be included in the unit exams.
- Assignments/ Quizzes/Quizzes may be given as a “Ticket to Class” or to enhance your learning of the course material and will count toward 10% of total course grade.
- Students must earn a “76” or better in this class and meet all criteria as discussed above for progression.

Course Grade is determined by:

<i>Unit Exams</i>	<i>40%</i>
<i>Growth and Development Presentation</i>	<i>10%</i>
<i>Tickets to Class/Other Assignments</i>	<i>10%</i>
<i>ATI Content Mastery Exam</i>	<i>10%</i>
<i>Final Exam</i>	<i>30%</i>
	<i>100%</i>

Please refer to your SVN handbook for additional comments about grades.

MISSED EXAMS/MAKEUP WORK:

Students are expected to take all examinations for each nursing course. There are NO makeup exams for this course. Since the final exam is comprehensive (meaning that it covers the entire course), the final exam grade will be substituted **FOR THE MISSED EXAM GRADE ONLY**. If any additional exams are missed, a grade of “0” will be recorded. There is no make-up exam for the Final Exam

NO exams will be given prior to the originally scheduled exam. Please do not ask.

Any action interpreted as cheating by facilitating instructor may result in immediate removal from the testing area, a zero recorded for the test grade and possible removal from SPC nursing program.

REMEDICATION

If the student fails the first exam in the course, the student is required to meet with Student Success Coach and/or Nursing Success Coordinator at least 3 days prior to the next exam. A First Exam Alert form will be sent by the instructor to the Student Success Coach (Mrs. Berryhill) and she will contact the student via email to set up an appointment to meet.

Content Mastery

Once the practice exam is completed, the student will then log into ATI and complete a Focused Review. Once the focused review is completed, the student will then retake the Practice Exam to improve the score. See class schedule for when focused reviews/remediation is due.

Course Exams

Any exam grade below a 76 will **require** a meeting with your instructor to be scheduled within 48 hours of the exam. Upon meeting with the instructor, an exam wrapper will need to be completed so the student and instructor can review together. As a courtesy, your instructor will email to remind students of the need to schedule a meeting. Remediation for course unit exams will be assigned at the discretion of the instructor.

GROWTH AND DEVELOPMENT PRESENTATION

Objectives:

1. Supplement the student's knowledge concerning the growth and development of children
2. Supplement the student's knowledge concerning the physical requirements of children in specific age groups
3. Allow the student to research and articulate the behaviors and norms of children in a specific age group
4. Research motor and psychological skills commonly used by the specific age group thus allowing the student to choose toys and create games that would enable the pediatric client to demonstrate the utilization of these skills
5. Apply knowledge to relate teaching according to common children's theorist stages and phases
6. Provide the student an opportunity to practice teaching skills to peers, using a mixed media approach

Directions:

1. Each student will sign up for a specific age group thus becoming a member of a team
2. Each member of the team will be expected to participate in the project to earn full points (see grading rubric)
 - a. Each team member will receive the *same* grade, unless absent
 - b. If a student is absent on the day of presentation, they will receive a zero
 - c. Refer to: **Pediatric Project Rubric for grading reference**
3. A **HANDWRITTEN** rough draft will be due the day before the scheduled presentation.
 - a. Each member will submit their portion of the project in the rough draft.
 - b. If for any reason, a member of the group has not participated and the rough draft indicates this, that individual will be docked points according to the grading rubric.
4. Presentations should be from 5-10 minutes in length

5. ***Make it memorable*** so your peers will learn and recall your information. Strive to be the BEST team!
The class will secret-ballot vote for which team made the material easiest to understand AND remember. That is how “The BEST team” is decided.
6. Each team will be responsible for bringing at least **6 age-related items** (toys, games, snacks, etc.) to class on designated date
7. Each team will present to the class utilizing lecture, handouts, posters, or demonstrations (ask: Will my peers learn from this?)
 - a. **Psychosocial development:** (discuss language, socialization, & stages according to children theorists)
 - a. Plan **ONE** simple activity (games, crafts—please be creative) compatible for age group
 - b. **Show** at least **four** age specific toys (must support why these are appropriate for age)
 - b. **Physical development:** Discuss average growth and development of specific age group (height, weight, VS, etc) including major developmental tasks (fine and gross motor skills) for the age group (note what would constitute a delay)
 - a. Provide a nutritional snack appropriate for age group (hands on item)
 - c. Discuss appropriate nutritional requirements (including safety), sleep patterns and immunizations for age group
 - d. Note important safety considerations and injury prevention teaching pivotal to that age group
 - e. Discuss any unique considerations for hospitalization at that age based on knowledge of growth and development

PEDIATRIC PROJECT GRADING RUBRIC						
	2 Points	4 Points	6 Points	8 Points	10 Points	Points Received
1.	Failed to adequately demonstrate one simple activity compatible for age group and/or support of why they were appropriate for age.	Demonstrated one simple activity and may have supported why they seemed appropriate for age. However, lacked something to be complete.	Demonstrated one simple activity compatible for age group and supported why they were appropriate for age, but lacked significant detail.	Demonstrated one simple activity compatible for age group and supported why they were appropriate for age, with minimal detail.	Clearly demonstrated one simple activity and supported why they were appropriate for age. Sufficient in detail and creativity.	
2.	Failed to adequately show age specific toys with sufficient support of why they were appropriate for age.	Showed at least two age specific toys and may have supported why they seemed appropriate for age. Or lacked something to be complete.	Showed at least three age specific toys and supported why they were appropriate for age. Or supported, but lacked significant detail.	Showed at least four age specific toys and supported why they were appropriate for age, with minimal detail.	Clearly showed at least 6 age specific toys and supported why they were appropriate for age. Sufficient in detail and creativity.	
3.	Failed to provide a nutritional snack appropriate for the age group and/or clearly outline the appropriate nutritional requirements, including any safety precautions, for the specified age group.	Provided a nutritional snack for the age group and outlined nutritional requirements, and precautions, for the specified age group. But contained inaccuracies or lack or healthy options.	Provided a nutritional snack for the age group and outlined nutritional requirements, and precautions, for the specified age group. But lacked significant information.	Provided a nutritional snack for the age group and outlined nutritional requirements, and precautions, for the specified age group. Only offered minimal supporting details or information.	Provided a nutritional snack appropriate for the age group and clearly outlined the appropriate nutritional requirements, including any safety precautions, for the specified age group. Included sufficient detail	
4.	Failed to provide appropriate teaching with sufficient detail on average G & D or major developmental tasks of specific age group.	Provided inaccurate teaching on average G & D or on the major developmental tasks for the age group. Or did not include what would constitute a delay of specific age group.	Provided teaching on average G & D and on the major developmental tasks of specific age group. But lacked significant information.	Provided teaching with minimal detail on average G & D and on the major developmental tasks of specific age group. May or may not have included what would constitute a delay.	Provided teaching with sufficient detail on average G & D and major developmental tasks for the age group including what would constitute a delay of specific age group.	
5.	Failed to provide appropriate teaching with	Provided inaccurate teaching on the sleep patterns and	Provided teaching on the sleep patterns and	Provided teaching with minimal detail on the sleep	Provided teaching with sufficient detail on the sleep	

	sufficient detail on the sleep patterns and immunizations.	immunizations for the age group.	immunizations for the age group but lacked significant information.	patterns and immunizations for the age group.	patterns and immunizations for the age group.	
6.	Failed to discuss the psychosocial development including language, socialization, & stages according to children theorists.	Discussed the psychosocial development including language, socialization, & stages according to children theorists but provided inaccurate information.	Discussed the psychosocial development including language, socialization, & stages according to children theorists but lacked significant detail to establish understanding.	Discussed the psychosocial development including language, socialization, & stages according to children theorists with minimal detail to establish understanding.	Thoroughly discussed the psychosocial development including language, socialization, & stages according to children theorists. Including sufficient detail to establish understanding.	
7.	Failed to note important safety considerations and injury prevention with sufficient detail to establish understanding.	Noted safety considerations and injury prevention for the age group but provided inaccurate information.	Noted important safety considerations and injury prevention for the age group but lacked significant detail to establish understanding.	Noted important safety considerations and injury prevention for the age group with minimal detail to establish understanding.	Noted important safety considerations and injury prevention for the age group with sufficient detail to establish understanding.	
8.	Failed to discuss any unique considerations for hospitalization at that age sufficient detail to establish understanding.	Discussed unique considerations for hospitalization at that age but provided inaccurate information.	Discussed unique considerations for hospitalization at that age but lacked significant detail to establish understanding.	Discussed unique considerations for hospitalization at that age with only minimal detail to establish understanding.	Discussed any unique considerations for hospitalization at that age with sufficient detail to establish understanding.	
9.	Some people in the group did much more or less than others and the approach did not show creativity or make it conducive to learning.	Some people in the group did much more or less than others or approach was lacking in creativity.	Most in the group played a part in the presentation. Approach could have used more to make it a better learning tool.	Everyone in the group played a part in the presentation. Showed a creative approach, making it conducive to learning. Presentation was interesting.	Everyone in the group played a part in the presentation. Showed a creative approach , making it conducive to learning. Presentation was enthusiastic and enjoyable.	
10	Failed to bring in the required amount of “hands on” items.	Presentation was too short or too long.	Enough “hands on” items were brought in but project was lacking in some area of presentation.	Enough “hands on” items were brought in but did not achieve a mixed media approach. 5 minute range.	Enough “hands on” items were brought in and a mixed media approach was achieved. Presentation was in 5 minute range .	
TOTAL POINTS EARNED						

GRADING POLICY

The grade for this course will be determined upon completion of the following components:

Unit Exams	40%
Growth and Development Presentation	10%
Tickets to class/Other Assignments	10%
ATI Content Mastery Exam	10%
Final Exam	30%
	100%

Course grades are based on the following scale:

A = 90-100%

B = 80-89.99%

C = 76-79.99%

D = 70-75.99%

F = 69.9% and below

Grades will not be rounded up or down i.e., 79.4 = 79

The final letter grade will be posted to Blackboard and Campus Connect.

Grades are not rounded up or down; i.e., 79.5 = 79. The final course grade will not be rounded up. The student must earn a "C" in the course to pass.

ADDITIONAL INFORMATION:

ATTENTION: CELL PHONES ARE NOT ALLOWED DURING CLASS. The following penalties apply to students who choose to sneak in their phones: (1) If a cell phone rings during an exam, that student's exam will end immediately with a "50" recorded for the exam grade, even if the student was answering the last question. There is no makeup for this grade. (2) If a cell phone goes off during lecture, the cell phone will be taken up and left in the Director's office till 4:00 p.m.

The student is allowed to use the cell phone only during breaks, please keep cell phones in your car.

For Test Security, no hats, caps, backpacks or purses are permitted in the classroom during exams. No drinks or food may be brought into the classroom during an exam.

Bottled drinks with a screw top lid may be brought into the classroom during lecture **only**.

Competencies are defined as effective demonstration of Pharmacology, knowledge, and judgment as taught and demonstrated in the nursing lab and classroom.

The student's performance of the competencies will demonstrate and describe the desired outcome of learning at the conclusion of the nursing skills course.

Excessive talking in class will not be allowed; the student may be asked to leave, with an absence given for the

day.

The Nursing Laboratory is provided to enhance the learning experience. It is the student's responsibility to keep the lab clean and tidy at all times. If it is necessary to utilize the lab after hours, arrangements must be made with the faculty.

Classroom rules also apply to the laboratory classes.

Radios will not be allowed in the classroom at any time.

Recording (Voice or Video) is not allowed unless the student receives written permission by the instructor.

COURSE EXIT GOALS:

For the student to exit this course, the student must do the all of the following:

- 1. Have no more than 2 absences**
- 2. Must pass the course with a 76 average**

COURSE SCHEDULE POSTED ON BLACKBOARD

DROPPING A CLASS

Students should submit a [Student Initiated Drop Form](#) online.

Students will not be required to obtain an instructor signature to drop, however, we do encourage students to communicate with instructors or advisors prior to dropping a course when they are able. **There will be no charge for drops for the fall or spring semesters.**

WITHDRAWING FROM ALL CLASSES

If a student wishes to withdraw from all courses, they should initiate that process with the Advising Office. They can schedule an appointment with an advisor by visiting <http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php> or by calling 806-716-2366.

COMMUNICATION POLICY

Electronic communication between instructor and students in this course will utilize the South Plains College "My SPC" and email systems. Students are encouraged to check SPC email on a daily basis. Students will also have access to assignments, web-links, handouts, and other vital material which will be delivered via Blackboard. Any student having difficulty accessing Blackboard or their email should immediately contact their instructor for direction. The instructor will work with any student to ensure the student has access to a computer on campus and can obtain the needed class content that is located on the course website.

Email Policy:

- Students are expected to read and, if needed, respond in a timely manner to college e-mails. It is suggested that students check college e-mail daily to avoid missing time-sensitive or important college messages. Students may forward college e-mails to alternate e-mail addresses; however, SPC will not be held responsible for e-mails forwarded to alternate addresses.
- A student's failure to receive or read official communications sent to the student's assigned e-mail address in a timely manner does not absolve the student from knowing and complying with the content of the official communication.

- The official college e-mail address assigned to students can be revoked if it is determined the student is utilizing it inappropriately. College e-mail must not be used to send offensive or disruptive messages nor to display messages that violate state or federal law
- Instructors make every attempt to respond to student emails *during regular college business hours* when faculty are on campus. Instructors *are not* required to answer emails after hours or on weekends.
- Students who use email inappropriately to faculty, students, staff or others will be placed on probation for the first offense; dismissed from the program for a second offense.

Texting Faculty: Students should *not* text faculty via the faculty cell phone. Written communication should be by email or the student may call the office phone. The faculty cell phone is for contact during the clinical hours ONLY and should not be used outside the clinical experience. Students who text faculty will be placed on probation for the first offense and dismissed from the program for the second offense.

Mrs. Tidwell will answer all emails in a timely manner. If a student emails the instructor prior to 4:00 pm Monday- Friday, the student can expect to receive a response via email the same day. If email is sent after 4:00 pm, the student can expect to receive a response the next business day. Emails will not be checked or answered on the weekend. Any email sent after 4:00 pm on Friday will be answered the following Monday.

STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes, and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity, and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state, and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state, or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students.

Any student who fails to perform according to expected standards may be asked to withdraw.

Rules and regulations regarding student conduct appear in the current Student Guide.

EMERGENCY MESSAGES

The student should notify his/her family that in case of an emergency during normal class schedule, they should call the Nursing Office at (806)716-4626 or (806)716-4623. Class will not be interrupted unless it is an emergency, so they must identify themselves and say it is an emergency to get immediate action.

The student should notify his/her family that in the case of an emergency during clinical rotations, they should call and leave a message or text (who they are and who they need to get in touch with for an emergency) to the number or numbers provided to them in the clinical course syllabus and/or on the clinical course schedule.

ACCOMMODATIONS

4.0 INSTRUCTIONAL POLICIES AND RESPONSIBILITIES

4.1 Course Syllabi

The syllabus for each course should be reviewed annually and revised as appropriate by the faculty. Instructors are encouraged to think and plan course and units of instruction, i.e., content, methods of presentation, teaching aids, student roles and tests in terms of student behavioral objectives. Student participation in planning, where

practical, and their orientation about course plans tend to enhance course relevancy. Copies of syllabi should be filed with the department chairperson and the appropriate dean.

4.1.1 Syllabus Statements

Each syllabus should include the following Diversity Statement, Disabilities Statement, Non-Discrimination Statement and Title IX Pregnancy Accommodations Statement appropriate to the location of the course.

4.1.1.1. Diversity Statement

In this class, the teacher will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

4.1.1.2. Disabilities Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

4.1.1.3 Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

4.1.1.4 Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email dburleson@southplainscollege.edu for assistance.

4.1.1.5 OPTIONAL STATEMENT - Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

FOUNDATION SKILLS

BASIC SKILLS—Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1 Reading—locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing—communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic—performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics—approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening—receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking—organizes ideas and communicates orally.

THINKING SKILLS—Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7 Creative Thinking—generates new ideas.

F-8 Decision-Making—specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving—recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind's Eye—organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn—uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning—discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES—Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty

F-13 Responsibility—exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem—believes in own self-worth and maintains a positive view of self.

F-15 Sociability—demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management—assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty—chooses ethical courses of action.

SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **MATERIALS AND FACILITIES** - Acquires, stores, allocates, and uses materials or space efficiently.

C-4 **HUMAN RESOURCES** - Assesses skills and distributes work accordingly, evaluates performances and provides feedback.

INFORMATION - Acquires and Uses Information

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

INTERPERSONAL—Works With Others

C-9 Participates as a member of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers—works to satisfy customer’s expectations.

C-12 Exercises Leadership—communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates—works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works With Diversity—works well with men and women from diverse backgrounds.

SYSTEMS—Understands Complex Interrelationships

C-15 Understands Systems—knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance—distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems—suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY—Works with a Variety of Technologies

C-18 Selects Technology—chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task—understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment—prevents, identifies, or solves problems with equipment, including computers and other technologies.

Pediatrics Syllabus Contract

Print Name: _____

I have read and understand the Pediatrics Syllabus and schedule. I have had the opportunity to ask questions. I understand the course requirements and expectations. I understand that this information is VITAL to my success as a vocational nurse. I understand that it is recommended that I study DAILY and review weekly so that this information is thoroughly mastered.

I commit to this course and commit to daily study as I prepare to become a vocational nursing student. I understand that I am not just studying for exams, but that I am studying for the day when I stand between my patient and harm or death.

Signed: _____ Date: _____

COURSE EXIT GOALS:

For the student to exit this course, the student must do the ALL of the following:

- 1. Have no more than 2 absences**
- 2. Must pass the course with a 76 average**

Signed: _____ Date: _____

