

COURSE TITLE: Composition I

ENGL 1301

INSTRUCTOR: Camy Brunson

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OFFICE HOURS: MW 2:15 - 4:15, TR 4:00 – 5:00, Friday 10:00 – 12:00

“Have something to say, and say it as clearly as you can. That is the only secret of style.”

-Matthew Arnold

Course Description: This course includes a grammar review and a study of the principles of good writing, methods of paragraph and theme development, frequent essays, and collateral readings in literature and other humanities.

Prerequisites:

- Students must be TSI-compliant in both writing and reading.
- International students who do not have a TOEFL score of 550 must enroll in ENGL 0301 or 0302 or ESOL 0301 or 0302.

Textbook: Langan, John. *College Writing Skills with Readings*. 9th ed., McGraw-Hill, 2013.

Other supplies or necessary tools: Supplemental Workbook by Brunson...Access to computer with printer, internet access, blue/black pen and at least one other colored pen (i.e. green, purple, red); No. 2 pencil

Core Objectives addressed:

- Communication skills – to include effective written, oral and visual communication
- Critical thinking skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Teamwork – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- Personal responsibility – to include the ability to connect choices, actions, and consequences to ethical decision-making

Course Purpose: The purpose of English 1301 is to help students understand and apply the standards of correctness in formal thought and the written English Language. English 1301 helps students to think well by teaching them to read and write well through its focus on the writing process, on the use of appropriate grammar and diction, on the use of logic, and on the different methods of essay development. Collateral readings from all areas of the humanities are included.

Student Learning Outcomes: Upon successful completion of the course, the student will show competence in the course objectives listed below:

1. Understand that writing is an interactive process that includes prewriting, writing, and revision and apply those principles to the assignments/paper
2. Develop papers using appropriate and logical structures and modes
3. Write in a style appropriate to audience and purpose
4. Apply the principles of logic, unity, development, and coherence to create papers that are focused and effective
5. Understand and apply correct grammar and mechanics in writing to promote effective communication
6. Use Edited American English in academic essays
7. Make constructive suggestions for others' writing during peer editing or other critiques/presentations
8. Work collaboratively with other members of the class in order to complete group assignments
9. Read, reflect on, and respond critically to a variety of texts

Attendance Policy: According to the *SPC General Catalog (2015-16)*: "Students are expected to attend all classes in order to be successful in the course. The student will be withdrawn from the course when 1.) absences become excessive as defined by the course syllabus and 2.) in the instructor's opinion, minimum course objectives cannot be met due to absences." * *Instructor's note:* Every effort must be made to achieve punctual and regular class attendance. You must be present in your own life! Your instructor will take attendance, and will note repetitive absences and/or tardies. In the case that an absence might be reasonably excusable, notify your instructor of the circumstances and make arrangements to take care of all work covered in class during the absence. This class will be taught interactively, so attendance is critical. In order to participate in each day's activities, students must be present. Students who miss half the period will be counted absent. **Students with more than four unexcused absences do not meet the minimum standards of the class and will be dropped. Students who are 5 or more minutes late will be counted absent each time after the second time. For an absence to be excused, the student must provide the Instructor with supporting documentation.**

Disability Statement: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Discrimination Policy: The instructor will do his or her best not to discriminate on the basis of age, color, disability, ethnic background, gender, national origin, race, religion, sexual orientation, or veteran status.

Diversity Policy: In this class, the instructor will endeavor to establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all participants to learn about others, about the larger world, and about themselves.

Academic Honesty: Please see the *SPC General Catalogue* (online at <https://www.southplainscollege.edu>) for policies and ramifications regarding plagiarism and cheating. Your instructor will be watching for signs of any such practice, and measures will be taken to ensure that the consequences for this type of behavior are serious. Respect yourself and others by putting forth original ideas and work in this class.

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: (http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Classroom Behavior: While electronic devices, drinks, gum, etc. are not strictly prohibited in class, I advise you to use these types of things minimally, quietly, and respectfully. ***Cell phones should remain out of view during the class period unless there is an emergency you must attend to.*** You are also doing yourself a disservice if your attention is not on the subject matter at hand. Keep in mind that we are trying to create a pleasant atmosphere for learning together! We may at times be loud and a bit unruly when discussing topics and assignments, but let us restrict our behavior to being cheerful, friendly, and appropriate in our language and manner. ***Please refrain from talking, whispering, or passing notes when your instructor or fellow students have the floor.*** Please also make every effort to arrive and depart in a timely manner as befitting the class schedule – avoiding disruptive entrances and exits when at all possible.

Grading Breakdown:

Workbook	100 points
5 essays worth up to 120 points each	600 points

*Note: Daily participation includes worksheets and other activities that must be turned in to the Instructor. If you miss class (and these activities) points may be deducted from the overall grade. If you miss class or do not bring a paper to Peer Revision, points will be deducted from the final essay. On the Process Essay, 10 extra points will be added to the student’s essay grade if he or she chooses to bring a project/presentation to class as a companion to the essay.

Mid-Term Exam	100 points	
Final Exam	100 points	Total = 900 points
A = 810-900 pts.		
B = 720-809 pts.		
C = 630-719 pts.		
D = 540-629 pts.		
F = 539 and below		

Essay Assessment Guidelines:

Refer to each assignment packet for grading standards.

Tentative Class Schedule – ENGL 1301 Fall 2017

This schedule serves to outline the material/subject matter we will cover in class. Page numbers represent textbook readings that are meant to accompany classroom learning and activity. Please make every effort to read along as we learn this material. In addition, your instructor will notify you of specific dates you need to bring essay drafts or other materials to the class. It is very important that you are present on these days, and equipped with the supplies needed to participate in assigned activities, such as Workbook activities and paper revision. ***If you do not bring/complete a paper for Peer Revision, points will be deducted from the final essay grade.*** All major assignments will be accompanied by handouts detailing specific requirements and due dates via your instructor and/or BlackBoard. ***Any written assignment submitted past the due date will receive an automatic deduction in points after the first 24 hours. Late assignments must be turned in within 48 hours of the due date to receive partial credit. After 2 days papers will not be accepted and you will receive a zero for the assignment. If there are excusable circumstances which might justify an extension on the assignment, arrangements must be made with your Instructor. If an exam is missed or a student arrives for an exam more than 15 minutes late, arrangements must be made to take the exam within a week of the original exam date. Please keep in mind that during finals week re-taking the exam may not be a possibility because of the busy schedule. Therefore, it is very important to stay in contact with your Instructor about the situation. All other makeup work must be discussed with the Instructor.***

Please note that if there are readings or assignments due *on* a certain date, you need to be working on them and have them completed *before* they are due on the schedule. You are responsible for all outside work and assignment submission. This is a working schedule, and is

subject to change during the semester. I will notify students of any modifications and will make sure all adjustments are reasonable.

Week 1: Aug. 28 – Sept. 3

Syllabus and Textbook

Parts of an Essay pp. 7 – 9

The Writing Process pp. 22 – 38

Basic Grammar Review

Week 2: Sept. 4 - 10

Introductions, Conclusions and Titles pp. 94 – 101

The Narration Essay (assigned) pp. 203 – 215

Thesis Statement

Description/ Definition Essays pp. 182-196, 304 – 324

Week 3: Sept. 11 - 17

Bring Rough Draft of Narration Essay to Class for Peer Review

Editing and Revision pp. 33 - 37, 144 – 172

First Three Steps in Essay Writing pp. 50 – 109

Diction and Modifiers pp. 513 – 519, 575 – 591

The Process Essay pp. 242 - 251

(assigned – sign up to bring project/presentation for extra points)

Final Draft of Narration Essay Due

Week 4: Sept. 18 - 24

Slang and Clichés pp. 585 – 591

Quick Review: Commonly Confused Words, Effective Word Choice pp. 575 – 591

Balance and Consistency pp. 111 – 115

Fourth Step in Essay Writing pp. 110 – 144

Week 5: Sept. 25 – Oct. 1

Subject – verb agreement pp. 484 – 489

Fragments

Subject/Verb Review pp. 441 – 445

Adjectives and Adverbs pp. 507 – 512

Regular and Irregular Verbs pp. 473 – 481

The Division and Classification Essay pp. 325 - 342

Week 6: Oct. 2 - 8

Bring Rough Draft of Process Essay for Peer Editing

Proofreading

Parallelism pp. 111-112

The Compare/Contrast Essay (assigned) pp. 281 – 293

The Process Essay Due (along with any projects or presentations for extra points)

Week 7: Oct. 9 - 15

Subordination and Coordination

Capital Letters, Numbers, and Abbreviations pp. 526 – 37

Pronouns

Week 8: Oct. 16 - 22

Parts of Speech

Run – On Sentences pp. 460 – 472

Evaluating Essays pp. 144 – 160

Citing Sources

Mid-Term Review

Week 9: Oct. 23 - 29

Bring Rough Draft of Compare/Contrast Essay to Class for Peer Review

The Argument Essay (assigned) pp. 343 – 355, 362

Spelling and Punctuation pp. 570, 539 – 567

Final Draft of Compare/Contrast Essay Due

Mid-Term Exam

Week 10: Oct. 30 -Nov. 5

Taking Essay Exams pp. 366 – 374

Cause and Effect Essay pp. 260 – 269

Essay Format Review

Week 11: Nov. 6 - 12

Fallacies

Ethos, Pathos, Logos

Library Day

Week 12: Nov. 13 - 19

Bring Rough Draft of Argumentation Essay to Class for Peer Review

Final Draft of Argumentation Essay Due

Week 13: Nov. 20 - 26

Active Reading and a Review of the Four Skills for Effective Writing

Writing a Summary (assigned) pp. 375– 386

Week 14: Nov. 27 – Dec. 3

Writing a Report	pp. 387 – 390
Importance of Effective Written Communication	
Writing a Resumé and Cover Letter	pp. 392 – 398

Week 15: Dec. 4 – Dec. 10

<i>Summary Assignment Due</i>	
Writing a Research Paper	pp. 413 – 436
Review for Final Exam	

Week 16: Dec. 11 - 15

Final Exam